



California County Superintendents Educational Services Association

1121 L Street, Suite 510 • Sacramento, CA 95814 • (916) 446-3095 • www.ccsesa.org

Protocol for Selecting Regional Leads

(Taken from the CCCSEA Handbook)

With respect to public education, the state of California has recognized through statute and in practice eleven (11) service regions. County offices of education and districts within those counties manage and interact with a wide variety of region-based programs. The California County Superintendents Educational Services Association (CCSESA) has adopted the following protocol for selecting a lead county office in a region for specific regional programs.

It is the strong desire of CCSESA that the State Superintendent of Public Instruction (SPI), the Governor's Office, the Secretary of Education, the Legislature, the University of California, foundations and other entities, to the extent they are supporting a regional approach, respect the protocol of each region in securing a lead county office. It is understood that occasionally another entity (such as the SPI) must be consulted on and/or confirm the decision.

1. Each region will have the primary decision-making authority in selecting the lead county office to manage specific regional programs (on a program by program basis).
2. The actual process used may vary from region to region. The regions will follow their own decision-making processes involving every county superintendent.
3. The county superintendents in the region are encouraged to "sign off" on the selection of the lead county office, program by program.
4. It is the responsibility of the lead county office, once selected, to work closely with, and to communicate regularly with, the other county superintendents and county offices in their region.
5. It is understood that the county offices may periodically evaluate the work and progress of the lead county offices. In addition, it is understood that a region may change their designation of a lead county office based on their own decision-making processes.
6. Regional project publications should include a reference that the activity is a regional project or product and identify the region.
7. County superintendents have collectively agreed to communicate with each other when any request for service comes from an out-of-county educational agency. Services are not to be purchased or contracted outside of the "home" county/region without informing the "home" county superintendent/region, preferably in writing.

Approved by the CCSESA Board of Directors: December 16, 2002

Approved by the CCSESA General Membership: January 28, 2003